

Be Sure to Obtain a Social Security Card for Your Child

By Rudy Wartella

In order for you to claim your children on your income tax return, you must obtain a social security number for them. The Social Security Card Application is available at <http://www.ssa.gov/online/ss-5.pdf>. Once you complete this application, you will need to include **certified copies**ⁱ of the following documents:

- 1) The child's United States Passport (Identification Page)
- 2) The child's Birth Certificate (U.S. Consular Report of Birth Abroad)
- 3) The Military ID card (copy front and back) or U.S. Passport (copy Identification page) of the parent signing the Social Security Card Application
- 4) Stateside Drivers License (copy front and back) when a copy of a Military ID card or a U.S. passport is not available.

On Okinawa, you should mail the Social Security Card Application and the certified copies of the documents listed above to the Social Security Administration on Guam. The address is provided below.

Social Security Administration Guam
655 Harmon Loop Road, Suite 300
Dededo, Guam 96929

If you need to call the Social Security Administration on Guam, the phone number is 671-635-4433. For more information on obtaining a social security card, you can visit the Social Security Administration Website at www.ssa.gov, or visit the Torii Legal Assistance Office in Building 218, Room 219 (across the street from the Torii Post Office)

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ⁱ Certified copies for Social Security Administration purposes are available at the Torii Station Legal Assistance Office. Normally, the legal assistance office cannot certify documents that are available from an official source. One of the exceptions to this rule is for Social Security Cards.